

Job Announcement: Early Literacy Specialists

The Ohio Department of Education, Center for Curriculum and Assessment, is seeking two Early Literacy Specialists to support program expansion. The successful candidates will have experience working with children and teachers in the area of language and literacy development as well as their families and/or school administrators. We are looking for talented individuals with proven expertise in teaching, professional development, leadership, education policy and/or program development and implementation.

Major Responsibilities & Duties:

Plans, develops and evaluates language and literacy specific agency-wide systems that support literacy initiatives in regions and districts:

- Collaborates across agency to develop and deploy aligned systems and protocol for program development specific to language and literacy development, program support and delivery of professional development;
- Implements data systems to manage work and document stakeholder input;
- Researches, compiles data, analyzes, reviews, interprets and completes reports regarding initiatives;
- Develops and recommends language and literacy professional development programs for state, regional and district leaders;
- Develops and recommends criteria for identifying educator language and literacy professional development programs to be listed in Ohio's evidence-based Clearinghouse;
- Develops and recommends educator language and literacy professional development programs for diverse learners;
- Creates products, tools and methods for appropriate language and literacy program implementation according to research supported by strong to moderate evidence;
- Develops resources and supports for Reading Achievement Plan development and implementation to state support systems;
- Documents protocols and maintains detailed records for all language and literacy initiatives;
- Reviews changing state and federal laws, best practices, educational data and research and recommends policy changes as needed to direct supervisor.

Plans, develops and evaluates language and literacy specific professional development that supports literacy initiatives in regions and districts:

- Coordinates the work of regional early literacy specialists involved in the Comprehensive State Literacy Plan;
- Provides technical assistance regarding policies in language and literacy multi-tiered systems to support professional development;
- Proactively communicates with regional directors, local education agency administrators and stakeholders;
- Designs and facilitates opportunities for stakeholder input and feedback to evaluate initiatives;
- Ensures language and literacy professional development initiatives are implemented in a manner consistent with educator standards and the Comprehensive State Literacy Plan;
- Ensures professional development initiatives focus on improving student achievement and daily practice of educators;
- Travels statewide for presentations, conferences, trainings and meetings.

Minimum Qualifications:

Completion of a Master's degree in one of the following areas: education [e.g., language and literacy, special education, English learners (EL), educational administration/leadership, curriculum, assessment, education technology, early learning]; juris doctorate **and 3 years of experience in any combination of the following:**

- Working in an educational setting (i.e., pre-k-12) with an emphasis on language and literacy in the classroom working as a teacher.
- Working in an educational setting (i.e., pre-k-12, higher education) with an emphasis on language and literacy in the classroom working in one of the following capacities (i.e., literacy coach, educational administration, administrator with experience in development of district/school-wide curriculum/assessments, professional development provider).
- Performing one of the following (i.e., measurements/psychometrics, educational policy development, assessment/evaluation) in a government and/or educational setting.

Additional Information:

- Requires travel throughout State of Ohio & may require overnight stay. (Must be willing & able to secure a valid driver's license OR supply your own transportation.)
- Starting compensation for this position is non-negotiable at \$26.30 hourly/\$54,704 annually with the opportunity to advance in pay after 6 months.

All qualified candidates should apply at www.careers.ohio.gov no later than **September 20, 2017**.

The Ohio Department of Education does not discriminate on the basis of race, color, religion, sex, national origin, disability (ADA), age or veteran status in employment, programs, or against individuals receiving services.